

PROPOSED

Bylaws AdHoc Committee/SEAP

Following the amending of the bylaws at the November meeting of the SEAP, the question arose as to the selection of the "at large" members. In reviewing the up-to-date bylaws sent out by Lina earlier, the committee had several questions regarding ARTICLE VI – Executive Committee and propose the following changes. Refer to the attached ARTICLE VI of the bylaws for the proposed language. That in brackets is proposed to change to that which is underlined.

ARTICLE VI - Executive Committee

Membership: Terminology referring to the members of the Executive Committee needs to be changed from just "officers" and replaced with "members." *[SEE ARTICLE VI, Section I (bracket within a bracket - not necessary if the greater change is made - SEE next item)]*

Majority: As the membership of the panel (by federal law and regulations) must be a majority of parents or individuals with disabilities, is this also necessary for the membership of the Executive Committee? *[SEE ARTICLE VI, Section I]*

Election of Members: We did not address the election of the 4 at large members of the Executive Committee. *[SEE ARTICLE VI, Section VI (new)]*

Executive Committee Meetings: As the Committee membership is greatly expanded, we may also wish to propose a quorum requirement. *[SEE ARTICLE VI, Section III]*

Vacancies: As the role of the executive Committee has been enhanced and its membership expanded, vacancies may pose a problem. Therefore, we may wish to include language regarding interim members to fill terms between elections. *[SEE ARTICLE VI, Section VI (new)]*

INSTRUCTIONS

These proposed changes are offered as suggestions and can be discarded or altered at the pleasure of the SEAP before passage. As they are presented to the SEAP and its Executive Committee at the SEAP's 02/17/06 regular meeting, they can be acted upon by the SEAP at its regular April 2006 meeting (ARTICLE IX, Section II).

{Excerpt from the latest version of the Bylaws as amended 11/04/05}

ARTICLE VI
Executive Committee

- Section I. The executive committee shall consist of the Chairperson, Vice Chairperson, Secretary, previous Chairperson, and four (4) members at large. ***[One member shall be a parent of an individual with a disability or an individual with a disability. In the event that none of the elected [officers] members are parents of a child with a disability or an individual with a disability, the panel shall elect an individual from its membership to serve on the executive committee.]*** A majority of the membership must be parents of Students with a disability or individuals with a disability.
- Section II. The executive committee shall have authority to conduct routine or emergency business of the panel between meetings. Such action shall be ratified at the next meeting of the panel as a whole.
- Section III. Meetings of the executive committee shall be called by the Chairperson upon request of two (2) members of the committee. A quorum of at least half of the members must be present to conduct business.
- Section IV. The Assistant Commissioner of the Division of Special Education, Department of Elementary and Secondary Education, shall serve as an ex officio member of the executive committee.
- Section V. The executive committee shall have the responsibility of the preparation of an agenda for all scheduled meetings.
- Section VI The at large members of the Executive Committee shall be elected at the annual election of officers (regular June meeting). In the case of a vacancy, the vacancy shall be declared during a regular meeting of the Panel and filled by a special election at the next regular meeting of the panel. Such interim member shall fill that position until the next annual elections where upon they could be elected.